

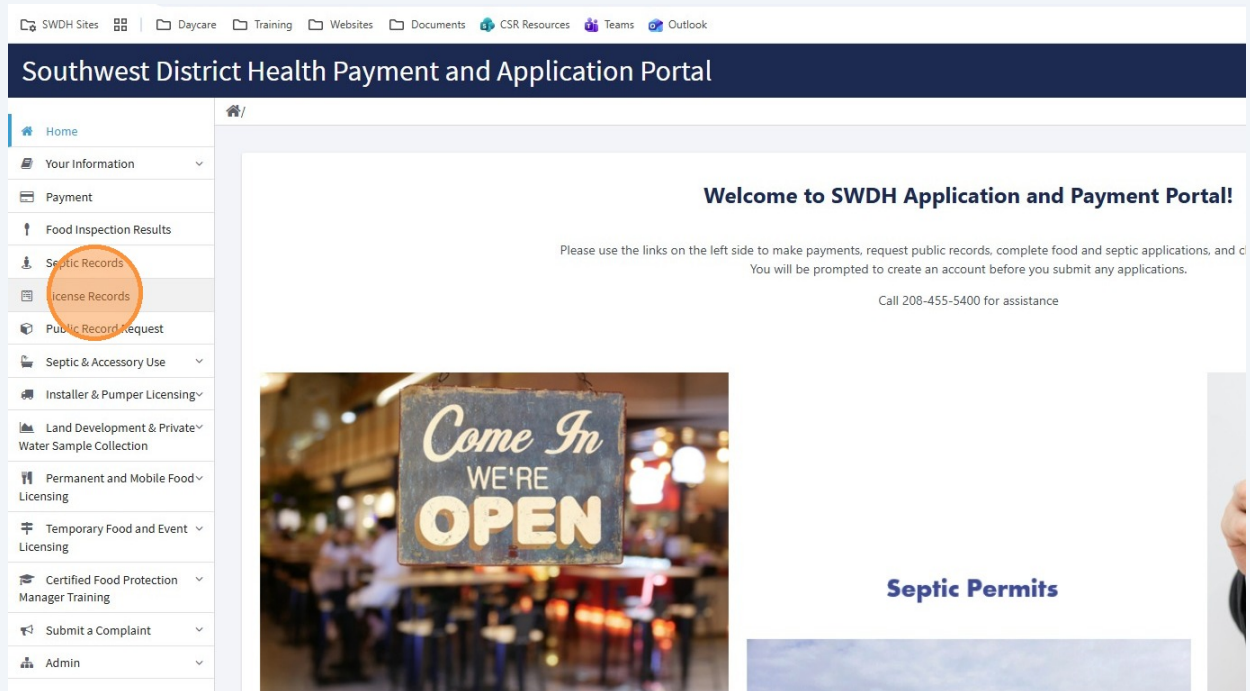
How to View the Last Continuing Education Date on File for an Installer License

1

Navigate to the SWDH Application and Payment Portal:

<https://swdh3.hedgerowsoftware.com/#/home>

Click "License Records" in the sidebar menu.



2 Enter your facility name in the search bar (this name is located on your license).

The screenshot shows the Southwest District Health Payment and Application Portal. The left sidebar contains a navigation menu with items: Home, Your Information, Payment, Food Inspection Results, Septic Records, License Records, Public Record Request, Septic & Accessory Use, Installer & Pumper Licensing, Land Development & Private Water Sample Collection, Permanent and Mobile Food Licensing, Temporary Food and Event Licensing, Certified Food Protection Manager Training, and Submit a Complaint. The main content area is titled "License Records" and features a "Search Facilities" section. A search bar with a magnifying glass icon and the word "Search" is highlighted with an orange circle. Below the search bar is a table with two columns: "Facility Name" and "Facility Type". The table contains three rows of data: BRINKERHOFF, JIM; BROCK OR NICOLE CASSITY; and BURNETT, ROBERT BRIAN, all listed as "Historical Sewage Permit Record".

Facility Name	Facility Type
BRINKERHOFF, JIM	Historical Sewage Permit Record
BROCK OR NICOLE CASSITY	Historical Sewage Permit Record
BURNETT, ROBERT BRIAN	Historical Sewage Permit Record

3 Click "Search".

The screenshot shows the same Southwest District Health Payment and Application Portal. The search bar is now filled with the text "cutting edge". The "Search" button, which is a blue button with a magnifying glass icon, is highlighted with an orange circle. The table below the search bar remains the same, showing three rows of data: BRINKERHOFF, JIM; BROCK OR NICOLE CASSITY; and BURNETT, ROBERT BRIAN, all listed as "Historical Sewage Permit Record".

Facility Name	Facility Type
BRINKERHOFF, JIM	Historical Sewage Permit Record
BROCK OR NICOLE CASSITY	Historical Sewage Permit Record
BURNETT, ROBERT BRIAN	Historical Sewage Permit Record

4 Select your facility from the results.

The screenshot shows the Hedgehog Portal interface. On the left is a sidebar with navigation links: Payment, Food Inspection Results, Septic Records, License Records, Public Record Request, Septic & Accessory Use, Installer & Pumper Licensing, Land Development & Private Water Sample Collection, Permanent and Mobile Food Licensing, Temporary Food and Event Licensing, Certified Food Protection Manager Training, Submit a Complaint, and Admin. The main content area has a search bar with the text "cutting edge". Below the search bar is a table of search results. The first result is "Cutting Edge Curbing LLC" with a facility type of "Installer - Basic". An orange circle highlights the facility name. At the bottom of the page, there is a footer that reads: "Powered by Hedgehog Portal v5.12.0.5606. Copyright © 2026 by Hedgerow Software US, Inc. All Rights Reserved."

Facility Name	Facility Type
Cutting Edge Curbing LLC	Installer - Basic

5 Under the "Inspections on File" section, the "Inspection Date" column will reflect the last date that continuing education was completed.

The screenshot shows the Hedgehog Portal interface for a user named Oliver Larson. The "Inspections On File" section is active, showing a table of inspection records. The table has two columns: "Inspection Type" and "Inspection Date". The first row shows "Installer Continuing Education" with a date of "Apr 19, 2023". The second row shows "Installer Continuing Education" with a date of "Jan 8, 2026". An orange circle highlights the "Inspection Date" column header. Below the "Inspections On File" section is the "Permits on File" section, which shows a table of permit records. The table has columns: Status, Effective Date, Expiry Date, Permit Number, Facility Name, Conditions, and Permit Type. The first row shows a "Valid" permit for "Cutting Edge Curbing LLC" with an effective date of "Jan 12, 2026" and an expiry date of "Dec 31, 2026".

Inspection Type	Inspection Date
Installer Continuing Education	Apr 19, 2023
Installer Continuing Education	Jan 8, 2026

Status	Effective Date	Expiry Date	Permit Number	Facility Name	Conditions	Permit Type
Valid	Jan 12, 2026	Dec 31, 2026	015348	Cutting Edge Curbing LLC		Basic Installer License

6

Under the "Permits on File" section, all active licenses for this facility will be displayed.

Home / Training Types / Installer / Update

License Holder: Oliver Larson

— Inspections On File (click on a record below)

<< < 1 > >>

Inspection Type	Inspection Date
Installer Continuing Education	Apr 19, 2023
Installer Continuing Education	Jan 8, 2026

<< < 1 > >>

— Permits on File (click on a record below)

<< < 1 > >>

Status	Effective Date	Expiry Date	Permit Number	Facility Name	Conditions	Permit Type
Valid	Jan 12, 2026	Dec 31, 2026	015348	Cutting Edge Curbing LLC		Basic Installer License

<< < 1 > >>